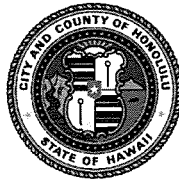


**OFFICE OF THE MAYOR
CITY AND COUNTY OF HONOLULU**

530 SOUTH KING STREET, ROOM 300 • HONOLULU, HAWAII 96813
PHONE: (808) 768-4141 • FAX: (808) 768-4242 • INTERNET: www.honolulu.gov



KIRK CALDWELL
MAYOR

EMBER LEE SHINN
MANAGING DIRECTOR
GEORGE T. DEEMER
DEPUTY MANAGING DIRECTOR

April 26, 2013

RECEIVED
CITY CLERK
& C OF HONOLULU
2013 APR 26 AM 11:50

The Honorable Ernest Y. Martin, Chair
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Martin and Councilmembers:

Pursuant to Section 9-205 of the Revised Charter of the City and County of Honolulu, I hereby appoint, subject to confirmation by your Honorable Body, Stefanie Y. Sakamoto as a member of the Grants In Aid Advisory Commission. Ms. Sakamoto will serve for a term to expire on January 14, 2017. I would appreciate your favorable consideration of Ms. Sakamoto's appointment and request adoption by the City Council in the most expedient manner possible.

I have enclosed Ms. Sakamoto's personal information form for your review. For any general inquiries you may have regarding this appointment, please contact my executive assistant, Justin Gruenstein, at 768-6603.

Sincerely,

A handwritten signature in black ink, appearing to be "Kirk Caldwell".

Kirk Caldwell
Mayor

Enclosure

cc: Ms. Stefanie Y. Sakamoto
Department of Community Services
Ethics Commission

CITY AND COUNTY OF HONOLULU
NOMINEE/APPOINTEE FORM

1. Position Nominated to: Grants in Aid Advisory Commission
2. Name: Stefanie Yoko Sakamoto
(First) (Middle) (Last)
3. Are you a citizen of the United States? Yes X No
Are you a resident of the City and County of Honolulu? Yes X No
If yes, how long 13 yrs.
Are you a registered voter in the City and County of Honolulu? Yes X No
[Please attach Certificate of Voter Registration issued by the Honolulu City Clerk located in Room 100 of Honolulu Hale. City Clerk's office can be reached at 768-3810.]
4. Occupation: Legislative Officer
5. Name and address of employer or firm:
Hawaii Credit Union League, 1654 S. King St., Honolulu HI 96826
6. Does your employer do any business with the City and County of Honolulu?
Yes No X If yes, state the nature of business and approximate dollar amount in the last five years:
7. Do you or does any member of your immediate family hold office or own stock in any firm?
Yes No X
8. Does the firm do business with the City and County of Honolulu? Yes No
If yes, provide details including the name(s) of the firm:
9. Do you have any part-time employment, professional activity, or financial interests other than those indicated in the previous question? Yes No X
If yes, provide details:
10. Do you foresee any possible conflict between your present work, financial investments, business transactions or any other activity which would be incompatible with the proper discharge of your official duties or hinder you from effectively carrying out the duties for which you have been appointed? Yes No X
11. Are any members of your family employed by the City and County of Honolulu or any attached agency? Yes No X If yes, please specify the department and division:
12. Are there any incidents in your past that may jeopardize your nomination
Yes No X

13. Have you ever been convicted of a felony? If yes, provide details:

NO

14. Education:

See attached.

15. Provide a summary of major work experience for the last ten (10) years. Begin with your present job including military (attach additional sheets if necessary or resume):

See attached.

16. Community activities, etc. (also list any service on any other board or commission Federal, State or County):

Chairperson - Mike Sakamoto Memorial Scholarship

17. Have you ever been a member of a board or commission with the City and County of Honolulu?

Yes ___ No X If yes, provide name(s) of board/commission:

18. Will you be able to commit to the full term of this appointment? Yes X No ___

19. Will you be able to commit to meeting dates and times? Yes X No ___

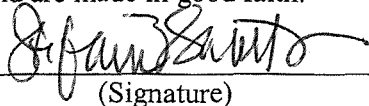
20. Are you regularly away from Honolulu? Yes ___ No X If yes, please explain:

21. Are you willing to make a confidential financial disclosure to the city Ethics Commission upon appointment and yearly thereafter? Yes X No ___

22. What do you understand to be the prime duties of your county appointment?

Review grant applications and make recommendations to the City Council.

The above statements made by me are true, complete, and correct to the best of my knowledge and belief and are made in good faith.


(Signature)

4/26/13
(Date)

The completed form and any attachment(s) will be posted by the City Clerk and available on the City's DocuShare Website.

Stefanie Sakamoto

EDUCATION

1994-1998 ***University of Hawai'i at Hilo***
Earned Bachelor's degree in English in December, 1998.

RELEVANT EMPLOYMENT EXPERIENCE

Hawaii Credit Union League **1/08 – Present**

Legislative Officer

- Lobbies and/or advocates on behalf of 81 Hawaii credit unions, representing approximately 810,000 members statewide, on county, state, and federal issues.
- Assists in management of political action committee (PAC).
- Responsible for budgeting and allocating funds for selected legislative members and candidates.
- Produces regular reports to the Board of Directors and each island Chapter.

Hawaii State House of Representatives, Office of Rep. Blake Oshiro **11/04 – 12/07**

Administrative Services Manager

- Prepared the Bill Digest (Comprehensive summary of passed legislation).
- Drafted and researched legislation.
- Prepared constituent correspondence, press releases, newsletters, and speeches.

Hawaii State Senate, Office of Sen. Shan Tsutsui **9/03 – 7/04**

Legislative Analyst

- Drafted and edited public communications and floor speeches.
- Analyzed and drafted legislation.
- Assisted Senator with duties as Majority Caucus Leader.
- Prepared constituent correspondence.

Hawaii State House of Representatives, Judiciary Committee **12/02 – 5/03**

Committee Researcher

- Drafted and edited public communications and floor speeches.
- Prepared Representative and staff for committee hearings.
- Assisted in legal research, bill tracking, and committee processes.

Hawaii State Department of Health: Dental Health Division

1/01 – 4/01

Community Education Coordinator – Community Water Fluoridation Project

- Coordinated community education efforts in support of the community water fluoridation project.
- Coordinated communications for the Hawai'i Coalition for Better Dental Health.
- Attended press conferences and legislative hearings.

United States Congress: Office of Congresswoman Patsy Mink

5/00 – 10/00

Congressional Staff

- Drafted constituent and public correspondence.
- Assisted constituents in complaints and requests.
- Coordinated tours in Washington D.C. for Hawai'i constituents.

Hawai'i State Senate: Office of Senator Brian Kanno

1/00 – 5/00

Assistant Committee Clerk

- Assisted in research, bill tracking, and committee processes.
- Wrote press releases, floor speeches, and other public communications.

OTHER RELEVANT INFORMATION

- Published freelance writer, with experience in coverage of a wide range of subjects. Able to work effectively under deadlines.

REFERENCES

Please see attached.

Office of the City Clerk
CITY AND COUNTY OF HONOLULU
STATE OF HAWAII

Certificate

I, Bernice Mau, City Clerk of the City and County of Honolulu, State of Hawaii do hereby certify that,

STEFANIE Y. SAKAMOTO

a resident of the City and County of Honolulu, State of Hawaii is a duly registered elector (voter) of the

Precinct 02 *Representative District* 36 *, State of Hawaii*

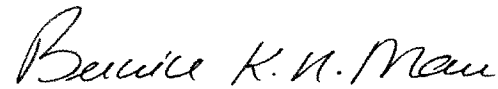
Affidavit No. 0703824 *Registration Date:* 01/12/07

Birth Date: [REDACTED]

*In Witness Whereof, I have hereunto set my hand and caused the Seal of the City and County of Honolulu
to be affixed this 26 April 2013.*



Signature of Elector



*City Clerk
City and County of Honolulu
State of Hawaii*